



TRANS-CONTINENTAL TEXTILE RECYCLING LTD.

Community Initiatives since 1990

Service Supervisor

Position Summary

Report to the Regional Manager, the candidate will be responsible for planning, organizing, directing, and evaluating the current business operations in the trucking department. This position is very practical and requires you to be handy.

The ideal candidate will be based in an office in our Surrey location, but will have some field-based work as well.

Duties & Responsibilities

- Ensure planned and forecasted routes have no disruptions
- Plan and forecast routes and activities
- Become main point of contact for logistics/service department
- Individually able to cover all service and driving positions
- Relief driver during emergencies
- Drive 3.5 tonne truck in the Greater Vancouver Area doing pickups, deliveries, and bin maintenance 1 or 2 times a week
- Responsible for preparing bins (painting, repairs, and decaling) and maintenance (cleaning, touch ups)
- Reachable through phone and able to respond and act to driver emergencies accordingly, 24/7
- Coordinate with Inside Sales Representative and production team in regards to all sales and donation business operations
- Overlook the maintenance for the trucks, and do minor repairs
- Contribute and/or oversee the hiring, training, managing, scheduling, and reviewing of the Route Service Specialists
- Work with Route Service Specialist and Territory Representative to increase market penetration and drive textile collection in terms of poundage
- Always contributing in acquiring new leads and donation opportunities along with any potential revenue generating or sales opportunities
- Other responsibilities as per the Regional Manager

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For more information about our initiatives: www.transtextile.com

British Columbia Office

Ph : (604) 592-2845 | Fax: (604) 592-2846
13120 78A Avenue, Surrey, B.C. Canada V3W 1P4

Alberta Office

Ph: (403) 278-7870 | Fax: (403) 278-7871
6150 – 44 Street SE, Calgary, AB, T2C 5K5

For more information about our products and services: info@transtextile.com



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Desired Skills & Expertise

- Owner mentality, Act and think like an owner
- 2 years of Fleet management experience
- 1 year experience in a supervisory position
- 1 year of commercial truck driving experience
- Vehicle maintenance inspection experience and working knowledge required
- Self-motivated, problem solver with solid leadership skills
- Valid BC Driver's License
- ICBC RoadStar GoldStar Rating, preferred
- Customer service and sales background is preferred
- Able to work individually, but works well with team as well

What we offer

- This is a full time position
- Salary range \$40K-50K per year based on experience and skillset
- Medical and dental benefits
- 2 weeks paid vacation a year
- Uncapped Quarterly bonus

We invite all interested candidates to learn more about us at our website www.transtextile.com . To apply please submit your driver's abstract, along with your resume and a cover letter that specifies the following:

- Why you are interested in this position
- Why you are suitable for this position
- Examples of your community involvement
- Examples of your Career Successes

Email you application to: info@cleancloth.ca

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